



**ANNUAL REPORT  
TO THE CONGREGATION  
FOR 2010**

**CHAPEL IN THE PINES PRESBYTERIAN CHURCH  
CHATHAM COUNTY, NORTH CAROLINA**

**Presented to the Congregation  
April 3, 2011**

## **CHAPEL IN THE PINES PRESBYTERIAN CHURCH**

Offices at 212 East Rosemary Street, Chapel Hill, NC 27514

Office phone: 919-960-0616; Pastor's cell: 919-260-5107

Web site: [www.citppc.org](http://www.citppc.org)

## **THE CHURCH STAFF**

### **Pastor:**

Mindy Douglas Adams  
29 North Circle Drive  
Chapel Hill 27516  
Cell: 260-5107  
Email: [adams@citppc.org](mailto:adams@citppc.org)

### **Parish Associate:**

Mitzi Lesher-Thomas  
20 Hawks Spiral Way  
Pittsboro 27312  
Primary: 542-3034  
Email: [lesherthomas@citppc.org](mailto:lesherthomas@citppc.org)

### **Director of Music Ministry:**

Jeremy Nabors  
211 University Drive  
Durham 27707  
Cell: 919-360-5242  
Email: [caderly2@yahoo.com](mailto:caderly2@yahoo.com)

### **Accompanist:**

Adam Lefever Hughes  
7 Cilantro Ct.  
Durham 27713  
Cell: 280-3704  
Email: [adamuse@gmail.com](mailto:adamuse@gmail.com)

### **Bookkeeper:**

Janet Askew  
1709 Patrick Henry Lane  
Hillsborough 27278  
Primary: 732-2648  
Email: [acctg@citppc.org](mailto:acctg@citppc.org)

### **Office Manager:**

Nana Morelli  
309 Carlton Drive  
Chapel Hill 27516  
Cell: 632-6934  
Email: [nmorelli@citppc.org](mailto:nmorelli@citppc.org)

### **Newsletter Editor:**

Kelly Hunter  
317 Brandywine  
Chapel Hill 27516  
UPC: 967-2311  
Email: [pcm@upcch.org](mailto:pcm@upcch.org)

## **CHURCH OFFICERS**

### **Deacons:**

#### **Class of 2011**

Phyllis Greene  
Bruce Raymond  
Chris Rickard

#### **Class of 2012**

Edith Dengler  
Susan Walkup  
Lee Werley

#### **Class of 2013**

Karen Meredith  
Amanda Briggs  
Karen Fisher

### **Elders:**

#### **Class of 2011**

Stephanie Miller  
Ed Park  
Chuck Rickard

#### **Class of 2012**

Marcia Ladd  
Michelle Morehouse  
Vicky Raymond

#### **Class of 2013**

Ford Heath  
Lynne Hoerter  
Jerry Wehmueler

## **Quadrants and Committee Chairs (2010)\*:**

**Education Quadrant:** Ed Park, Quad Leader

*Adult Education:* Rachel Stevens, Spoke Leader

*Young Adult Education:* Emily Rose Davis, Spoke Leader

*Youth Education:* Keith Glidewell, Spoke Leader

*Children:* Karen Atkins, Forrest Johnson, Spoke Leaders

*Leadership:* Mindy Douglas Adams, Spoke Leader

**Fiduciary Quadrant:** Jerry Wehmueler, Quad Leader

*Stewardship:* Stan Campbell, Spoke Leader

*Finance, Administration and Budgeting:* Jerry Wehmueler, Spoke Leader

*Building and Planning:* Lynne Hoerter, Spoke Leader

*Personnel:* Marcia Ladd, Spoke Leader

**Community Quadrant:** Mary Donna Pond, Quad Leader

*Communication:* Stephanie Miller, Spoke Leader

*Fellowship:* Barbra Carson, Spoke Leader

*Outreach:* Michelle Morehouse, Spoke Leader

*Membership:* Sally Wehmueler, Spoke Leader

*Stephen Ministry:* Mary Donna Pond

*Deacons:* Bruce Raymond

**Worship Quadrant:** Vicky Raymond, Quad Leader

*Spoken Word:* Tina Stark, Spoke Leader

*Liturgical Arts:* Woody Shearin and Ford Heath, Spoke Leaders

*Lay Leadership:* Madge Webster, Spoke Leader

*Inclusiveness:* Julia Trimmer, Spoke Leader

*Sunday Set-up:* Elaine Hudak, Spoke Leader

**6-year Plan Steering Committee:** Lynne Hoerter, Chair; Ed Park, Mary Donna Pond, Jerry Wehmueler, Vicky Raymond.

\*Pastor Mindy Douglas Adams serves as staff representative to all of these committees as necessary.

## **The Clerk's Statistical Report to the Presbytery**

Active Membership of Chapel in the Pines Presbyterian Church  
As of December 31, 2009: 117

Membership Gains in 2010 by:

Reaffirmation of Faith:

Baptism & Profession of Faith

Letter of Transfer 5

Total Gains 5

Membership Losses in 2010 by:

Letter of Transfer 1

Death 1

All other

Total Losses 2

Active Membership of Chapel in the Pines Presbyterian Church  
as of December 31, 2010: 120

During 2010, Chapel in the Pines received 5 members by Letter of Transfer. One member, Ruth Mammen, died January 17, 2010.

The Session met in 11 stated meetings, 6 called meetings and 1 joint meeting of Deacons and Elders on October 16 at which minutes were received and reports given from all standing committees and the staff. There were 2 Congregational Meetings: on February 14 the congregation met to elect a nominating committee to offer a slate of nominees for Deacons and Elders; the second meeting was on March 28 to receive the 2009 Annual Report, a report from the Personnel Committee and elect officers.

A roll of members and a file of minutes are maintained in the church office.

Respectfully submitted,  
Mary Donna Pond  
Clerk of Session

**New Members:**

Karen Atkins	February 28, 2010
Steve Mann	February 28, 2010
Debbie Sears	February 28, 2010
Michael Sears	February 28, 2010
Jay Olson	July 25, 2010

\* Profession or Reaffirmation of Faith

Friends, as I pause to reflect upon 2010, I begin with giving thanks to God for you all. I give thanks to God for your faithfulness, for your desire to learn and grow in faith, for your leadership skills, for the many and diverse gifts God has given you. I give thanks for your passion for ministry in the community and for the way you welcome others into our midst. I give thanks for your constant support of each other and of me.

During this year, we had many celebrations – births of grandchildren, weddings, travel experiences, personal milestones, graduations, good news for so many of you. We also shared in our losses – deaths of loved ones, job loss, difficult diagnoses personally and of loved ones, health concerns, and personal set-backs. We have studied together, grown together, worshipped and prayed together. My faith has grown deeper as we have shared these things and I hope yours has, too. I look forward to our future together as well.

In 2010 we continued to offer vibrant, inclusive, and passionate worship. Our worship continues to be the center point for how we understand ourselves as a community of faith, gathered in to worship God, to hear the gospel, to fellowship with one another, and to be sent into the world to serve those in need in the name of Christ. I am extremely honored to be able to participate in worship with you and to explore the gospel texts with you as we seek to understand what God is doing in our lives individually and as a community, and what God is doing in our world.

In the spring we began our first Capital Campaign and you worked hard on the campaign and dug deep into your pockets and bank accounts so that we might be able to have the funds to get us started on our new and very first building – a sanctuary with office and classroom space. Thank you for your generosity in sharing your time and your talents at this pivotal time in our work together.

In the fall, the Building/Planning Committee, led by Lynne Hoerter, guided us to a new architect, one who understood our vision and was able to put on paper a plan that excited and energized us for our future. This was a difficult decision and one that was not made lightly, but the committee felt that it was the right one and the congregation heard their report and supported them in making this change. We continue to be very pleased with our new architect, Keith Shaw.

By the end of 2010, we had secured a loan from the Presbyterian Investment and Loan Program. During the week of Christmas, we finalized our choice of contractors, deciding to pursue a contract with C.T. Wilson. Thanks to the hard work of the committee members and many others, we were able to make great strides this year toward beginning our building project.

As you will see in the Outreach report, we are responding to the needs of the community in many ways. So many of you are involved in volunteering for helping agencies in Chatham County as you respond to Christ's message of loving our neighbor. This service to our community has been an integral part of our understanding of who God is calling us to be.

Thank you for all each of you adds to this community of faith. We have come a long way together and I look forward to our future in ministry together. I am honored to serve as your pastor and to do ministry in this place at this time with you all. God is good.

Mindy Douglas Adams

## STAFF

### Parish Associate (10 hours)

Mitzi Lesher-Thomas

It is with joy that I reflect on this past year in ministry with Chapel in the Pines. Despite being with you only 2 Sundays each month and 10 hours per week it has been a busy year. I value your astute reflections on our worship life together and this community's willingness to try; new songs, new liturgies, and new ways of encountering the Word. I am grateful for the opportunity to continue to learn and grow as I serve with Mindy and this congregation.

Serving as a staff representative with the Stephen Ministers and deacons has been a privilege as both these groups continue to sharpen their focus on how we can engage in ministries of care and compassion for this congregation and the community at large. We are striving to ground all we do firmly within time spent in intentional prayer and study.

It has been my most profound pleasure to provide homebound communion as there has been need, to visit in your homes or over coffee, to listen to your joys and struggles, to hold hands and to pray with and for you.

#### Stephen Ministers

Stephen Ministers are members of this congregation who receive approximately 50 hours of training equipping them to provide compassionate, confidential, one-on-one quality Christian care giving.

In 2010 the Stephen Ministers of Chapel in the Pines provided approximately 170 hours of care to people in need. Though Stephen Ministers most often have provided care to members of this congregation anyone can request a Stephen Minister. In fact some caring relationships have been established with extended family members and neighbors.

This year we also joined with three other congregations to form a training class for new Stephen Ministers. In March Bob Hoerter will complete his 50 hours of training and be commissioned as our newest Stephen Minister.

The Stephen Ministers currently active are; Amanda Briggs, Beverly Long Chapin, Pat Chappell, Jay Olsen, Mary Donna Pond, Lu Stephenson and Susan Walkup.

If you, or someone you know, a co-worker, neighbor, or friend is going through a difficult time or experiencing a life transition; if you think it might help to have someone who is willing to listen for as long as it takes, please contact any of the individuals named.

#### Deacons

The office of deacon is one of compassion, witness, and service after the example of Jesus Christ. Each deacon has a shepherd group which they get to know and care for through notes, emails, calls or visits. Deacons extend the care of Chapel in the Pines to many as they assist with transportation, meals, provide print versions of the e-newsletter, take the flowers from worship to the sick or homebound, and assist the parish associate with homebound communion.

Deacons assist in welcoming people to worship. They may meet you outside with an umbrella, assist those with special needs, keep an eye out for those who need childcare, and help visitors feel welcome.

Friends, I am very blessed to be back among you this year. I am grateful for all of the support during my year long sabbatical and am thrilled to be back home with you all. 2010 has been another exciting year of growth in the Chapel in the Pines Music Ministries. The choir has continued to be a large part of the worship service as well as a community building activity within the church community. As in years past we have continued to raise the level of the music both in quality of the literature and of the performance. This year we have allowed the youth to sing as a part of the adult choir.

**Mission:**

1. To provide the congregation of CITP with music to enhance the worship service.
2. To engage the members of the church with meaningful expression of faith through the art of music.
3. To allow the members of the choir to participate in this congregational outreach through quality music and quality presentation.

**Responsibilities:**

1. Oversee the music of the church service
2. Oversee the music staff
3. Lead the choir of CITP
4. Arrange for special music outside of the traditional service music
5. Encourage participation of the congregation in the music making of the church
6. Include congregational music in the worship service

**Highlights of 2010:**

- Choir met Tuesday nights from 7:00 – 8:30 p.m.
- The choir is blessed to be able to use the choir room of Christ United Methodist Church in Southern Village.
- The choir has grown with up to 26 members of the congregation having sung with us at least once.
- The normal choir on Sunday has grown from 8-11 to 19.
- CITP children's choir has merged with the adult choir to allow more connection between the two groups.
- We have kept up congregational participation in service music with several people offering to add their own music to the service.
- Members of the choir continue to participate in Montreat.
- Led an Advent service of music based around the "O Antiphons."
- Expanded the music library to incorporate more music for our growing choir.

**Goals for 2011**

- Start planning for the opening service in the new building
- Continue to increase participation of the congregation in the music program of CITP
- Reach out to the instrumentalists of the congregation to encourage participation

## **Office Manager (25 hrs/week)**

**Nana Morelli**

Principal Function: The Office Manager oversees the operation of the church office – office equipment, supplies, office volunteers, liaison with church committee chairs, Pastor and staff.

Responsibilities:

- Complete disbursement and reimbursement forms;
- Prepare and print worship (Sunday, special services) bulletin;
- Prepare the weekly email;
- Handle requests for financial assistance, coordinate with community agencies;
- Order office, Sunday School, worship and music supplies;
- Office equipment acquisition and maintenance;
- Resolution of billing errors with vendors;
- Manage telephone, voice mail and inclement weather systems;
- Maintain Pastor's website & office calendar;
- Personnel time and leave record keeping ;
- Collect new employee information, conduct orientation;
- Manage office volunteers;
- Assist Stewardship Committee during annual campaign;
- Back-up duties for book-keeper; print reports; write checks to be signed, in her absence;
- Assist other staff and church members with projects as requested;
- Make changes to ACS database, perform data searches, produce reports;
- Advise session committees regarding annual budget for office and administrative needs;

Highlights for 2010:

- Installed Microsoft Publisher, will help with revamping the bulletin
- Set up Constant Contact for weekly email

Goals for 2011:

- Set up a system to maintain all staff calendars (vacation, etc)
- Complete New Employee packet – tax forms, contact info, staff bio form, confidentiality form, employee handbook, staff directory, pass codes, time sheets, general office information. (*I've done some work with this but haven't finished.*)
- Create a "Welcome packet" we can send to guest pastors, speakers, musicians- brochure about CITP, letter containing contact information, map to worship location, etc.

## EDUCATION QUADRANT

**Ed Park, Quad Leader**

**Spokes: Adult Education, Young Adult Ed, Youth Ed, Children**

This quadrant covers all areas of educational pursuits in our church. It covers adult, young adult, youth, children's education and leadership development. The activities can take place in the church, our homes, or any place we choose to gather. We offered a variety of programs that foster growth of our faith in a welcoming atmosphere in small groups in 2010.

Our attendance in adult studies grew a little with steady attendance. Karen Atkins, Steve Mann and Forrest Johnson led/planned youth activities.

In the fall, Rosy Robson, a freshman at UNC, joined us as a youth ministry intern. With her help we have planned youth activities involving other churches in the area.

**Sunday School Classes** – All classes meet from 9:15 to 10:15 am

### **Café Class**

This class focuses on the study of scripture. Throughout the year, it adds other topics to help in understanding history, theology, or other complementary areas. Class members share leadership and invite experts to lead classes whenever appropriate. The Café Class meets in the cafeteria.

In 2010 this class studied the following areas: *Christian Doctrine* by S.C. Guthrie; Gospel of Romans; *Luther* by S. H. Hendrix; Philippians and Galatians; Angels.

### **Seekers' Class**

This class focuses on the study of Bible related subjects and is primarily designed for those who are in the early part of their faith journey. This group decides jointly the subject to be studied and has a leader who will guide the study, often sharing leadership from week to week.

In 2010 this class studied: *Just Hospitality: God's Welcome in a World of Difference* by Letty Russell; 2 lectures and 2 sermons by Rev. Dr. Frances Taylor Gench; *Faithful Disagreement: Wrestling with Scripture in the Midst of Church Conflict* by Rev. Dr. Frances Gench; *The Seeds of Heaven: Sermons on the Gospel of Matthew* a study guide by Barbara Brown Taylor.

### **Literature and Spirituality Class**

This class is an informal discussion group reading and discussing literature, especially poetry. The group seeks to find spirituality in literature.

In 2010 this group studied the poetry of writers such as William Butler Yeats, Elizabeth Bishop, and Philip Levine. They also read and discussed books like *An Alter in the World: A Geography of Faith* by Barbara Taylor Brown and Henry Nouwen's *The Return of the Prodigal Son*.

### **Youth Class**

This class is for youth in 6<sup>th</sup>-12<sup>th</sup> grade. They are using the *We Believe: Faith Questions* series which is based on questions posed by youth from around the Presbyterian Church (U.S.A.). Each session encourages young people to look to Scripture and our faith tradition in relevant, responsive ways.

### **Nursery**

A room is set-up and both paid and volunteer helpers are available to provide care for nursery-age children.

## **Mid-Week Study Groups/Discussion Groups**

### **Wednesday Evening Bible Study Group**

This weekly Bible study starts at 7:00 p.m. with 30 minutes of socializing, refreshments, and sharing. The group shares leadership with the leader asking questions from the study guide and facilitating conversation. This group meets in

different homes and also enjoys monthly social activities. This group takes summer breaks, and then begins again in September (with a recess during the holiday season), finishing in May. The average attendance is 10. In 2010 this group studied: Psalms & Proverbs; 1 & 2 Peter

### **Friday Prayer 101 Group**

This is a new group formed in 2010 to study prayer together. The group meets on Friday from 11:30 a.m. to 1:00 p.m. They bring a brown-bag lunch and study prayers together using the Bible as well as other sources, including some well-known approaches to prayers. This group hopes to grow in faith through prayers.

### **Thirst Quenchers**

This group is for adults over 40 meeting to discuss various topics, looking at the ways life and theology intersect. This group met every 2nd and 4<sup>th</sup> Thursday at 5:30 p.m. at Merlion Restaurant in Southern Village, Chapel Hill. Scott Adams was the conversation facilitator

### **Theology on Draft**

This group is primarily for young adults (20's – 30's) but includes all interested persons. It is a lively discussion group similar to the Thirst Quenchers. They meet on 2<sup>nd</sup> and 4<sup>th</sup> Thursday at 7:00 p.m. at Town Hall Grill in Southern Village.

### **New Member Classes**

Mindy offered several classes for people interested in joining CITP. The classes cover the history of our church, what being Presbyterian means, and the meaning of discipleship.

### **Communicant Class**

We had one communicant this year, Tyler Adams.

## FIDUCIARY QUADRANT

**Jerry Wehmueler, Quad Leader**

**Spokes: Finance, Administration and Budgeting (FAB); Personnel, Stewardship, and Building and Planning**

**Finance, Administrative and Budgeting (FAB) Spoke**

**Jerry Wehmueler, Chair**

Manage the development of an annual financial plan for CITP to meet the funding needs of all the committees consistent with the expected revenues.

Review and control of annual financial plan throughout the year and make specific recommendations to the Session on necessary actions needed to insure fiscal responsibility.

Oversee the various operational activities of the church (office/worship space, equipment procurement, asset management, insurance, operating policies etc.)

**Highlights:**

Completed 2010 in excellent financial health in spite of the poor outside economic conditions.

Completed the 2011 budget which was approved by the Session in January.

Obtained our first audit review of our accounting practices from Minor, Anglin, & Associates and began implementing their recommendations

Continued to work with the Chatham County school system to minimize the impact of the large fee increase in 2009 for renting the school for Sunday worship and Sunday School.

Monitored the first year payments for the Capital Campaign pledges. The result was that CITP received funding from members and friends that was over 100% of the money pledged for the first year of the campaign.

**Goals for our Ministry:**

Continue to monitor our finances and recommend any actions needed to maintain our financial health.

Insure that any recommendations of the audit review are discussed and implemented when appropriate.

Periodically review our pass thru accounts to insure they are being properly handled.

Continue to develop and recommend policies and procedures to improve the operations of CITP as we grow and mature.

*Committee Members: Jerry Wehmueler, Cindy Massey, Bob Hoerter, Hugh Chapin, and Jack Zollinger (ad hoc member)*

**Personnel Spoke**

**Marcia Ladd, Leader**

**Mission**

To oversee the Personnel function of Chapel in the Pines, including hiring and evaluation. To develop and update policies and procedures governing the personnel functions for Chapel in the Pines.

**Highlights**

Assisted in the hiring and salary recommendations for all new hires, in 2010 this specifically included the accompanist and the return of the choir director.

Made recommendations concerning 2010 salary adjustments and 2011 salaries and their adjustments.

Revised the Personnel Policies on Performance Evaluation giving the Pastor primary responsibility for the evaluations of all staff. The Personnel Committee has oversight responsibility of this process and ultimate responsibility for salaries. The Pastor's performance review is to be conducted by the Personnel Committee with input from Session.

## Goals for 2011

In conjunction with the Pastor and Session oversee the staff performance review process for Chapel in the Pines.

In conjunction with the Pastor, relevant staff and committees, oversee the personnel function for the church, balancing the ever growing needs of the congregation with the committee's fiduciary responsibility. Assist in crafting the church's staffing during the year and in the future.

*Committee Members: Marcia Ladd, Ford Heath, Chuck Rickard*

<b>Stewardship Spoke</b>	<b>Stan Campbell, Leader</b>
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### Mission:

To oversee the fundraising campaign to raise the amount needed from the congregation to meet the needs of the 2011 budget. To provide the congregation opportunities for stewardship during the year via time & talent forms.

### Committee Ministry:

The Stewardship Committee, in coordination with the Session, determined what the campaign would include and the time frame for mailings; office staff prepared materials and mailings; bookkeeping staff oversaw collection of pledge cards and maintained a donor list (no individual pledge information was provided to the committee by the staff member in charge of tracking the overall total pledge amount). With staff assistance, thank you letters were sent out to all supporters.

### Highlights:

Minute for Stewardship announcements for three Sundays were prepared and presented;

- 1) Budget narrative was written;
- 2) Goals for members and goals for friends were prepared;
- 3) Decided the campaign would not be a personal visit campaign, but rather a letter/announcement campaign;
- 4) Special pledge request forms for the children and youth were prepared.

The goal was \$251,787. The campaign ended, during a difficult economic climate, with:

- 1) 59 pledges of \$204,745; compared with 63 pledges of \$228,787 the previous year;
- 2) 90%+ member participation;
- 3) Time and talent information collected separately from the pledge cards.

### Goals for 2011:

- 1) Involve more of the congregation in the committee;
- 2) Keep the solicitation time frame in November;
- 3) Promote all ways to make financial gifts;
- 4) Establish a regular meeting time for campaign meetings in August, September, October and November;
- 5) Ensure that time and talent information is used by the committees to identify people who can assist.

*Committee Members: Stan Campbell, Doug Carson, Sally Wehmueller, Dale Chodorow*

**Mission:**

To guide Chapel in the Pines through the process of identifying the requirements of our own facility and planning the design and construction of that facility

**Highlights:**

From the beginning of 2010 until September 2010, the Building/Planning Committee continued working with WKWW, the architect from Charlotte NC. WKWW and Riggs-Harrod had previously been selected as our design build team. Their design did not fit well with our vision for Chapel in the Pines.

So after much deliberation and prayer, in August, the Building /Planning committee recommended to the Session that we interview two local architects. The committee selected Keith Shaw of Shaw Design Inc. of Chapel Hill, NC. The Session approved our choice and Keith began work on our new design.

In the fall of 2010, a smaller committee was selected to work directly with Keith. Once the concept for our new design was finalized, four building contractors were interviewed. C T Wilson Construction was chosen as our builder.

We plan to begin construction in the first quarter of 2011.

**Capital Campaign**

In January, Rev. Ana L. Lugo of Church Financial Campaign Services of Presbyterian Church USA, presented the results of the capital campaign capability assessment to the Building/Planning Committee. The report estimated our congregation could raise between \$500,000 and \$750,000 in a capital campaign.

It was decided to proceed with a capital campaign with Rev. Lugo as our consultant. Jerry Wehmueler agreed to chair the campaign committee. The campaign began in April and concluded in June. CITP had an extremely successful outcome with about \$800,000 being pledged.

*Committee Members: Lynne Hoerter, Bart Holtz, Bruce Raymond, Cindy McWilliams, David Webster, Don Rorke, Ed Park, Harriet McGraw, Jerry Wehmueler, Jim Hamilton, Joan Zollinger, John Walkup, Karen Fisher, Lee Werley, Marcia Ladd*

## COMMUNITY QUADRANT

**Mary Donna Pond, Quad Leader**

**Spokes: Communication, Fellowship, Outreach and Membership**

### **Communication Spoke**

**Stephanie Miller, Chair**

The Communications spoke is responsible for spreading the news about Chapel in the Pines to the local community. A communications intern from the UNC School of Journalism and Mass Communication worked with CITP updating our media list and regularly submitting news for publication in local papers. A comprehensive review of the website was conducted and areas were updated to provide additional information and clarity for those unfamiliar with CITP. Updates were made to the ad running in local papers to match the postcard being used for direct mail efforts. Facebook remains our main focus for social media strategies. A banner sign was added to the property on Great Ridge Parkway indicating the site of CITP's future home.

### **Fellowship Spoke**

**Barbra Carson, Chair**

The Fellowship Committee is responsible for providing an activity each month that all members and friends of Chapel in the Pines may participate in. In 2010, we planned and implemented the following events:

January – Church potluck

February – Tour of Celebrity Dairy

March – Fellowship luncheon at The Carolina Brewery, Pittsboro

April – Easter Brunch

May – CITP Capital Campaign Kick-off Luncheon

June – Day trip to Indian Town Creek State Historical Site

July – “10 by 10 Festival” at Arts Center

August – Sunset Boat Cruise on Jordan Lake

September – “Music in the Galleries” at the Ackland Art Museum, Chapel Hill

October – Annual Church Picnic

November – Fellowship luncheon at the General Store, Pittsboro

December – Caroling and refreshments at the Arbor in Galloway Ridge

The following people served on the committee: Phyllis Greene, Mary Myers, Emily Smith, Elaine Hudak, Mary Donna Pond and Barbra Carson.

### **Membership Spoke**

**Sally Wehmueler, Chair**

A search for a new chair for the committee began early in the year. Mid-year, Sally Wehmueler graciously agreed to become the chair of the Membership Committee

In 2010, the Membership committee continued the following activities started in 2009:

- First time visitors were welcomed with a note.
- Members of the committee circulated before and after worship to meet/greet visitors and church members.
- Visitors were directed to the Visitor’s table where they completed a name tag and a yellow visitor’s card.
- Mentors volunteered to get to know and introduce new members on "Joining Sunday."
- The nursery was available every Sunday for infants and pre-school children. A notebook with procedures and guidelines was created to help the weekly nursery volunteers.
- The pictorial directory was updated regularly and copies made available to every new family. It is on our web site at [www.citppc.org](http://www.citppc.org).
- A New Member pictorial board was updated as new members were received. It is found on the Visitor’s Table.
- Activity bags for young children are available for children during worship. They are also on the Visitor’s Table.

Committee members are: Sally Wehmueler, chair; Barbra Carson, Lynne Hoerter, Susan Walkup, Mary Myers, Dorothy Meriwether, Harriet McGraw. Stephanie Miller, as Communications Chair, is also with us.

## Outreach Spoke

**Michelle Morehouse, Chair**

The Outreach Committee reflects the mission of Chapel in the Pines Presbyterian Church to show forth the love of God by caring for those in need, locally and globally. We have worked actively during 2010 to meet our goals of serving our local and global communities through hands-on involvement, economic support, and prayer. Our activities during the year are detailed below.

### Global Mission

We have continued our support of Mission Co-worker, Karla Koll, as she serves in Guatemala.

CEDEPCA received additional funding this year to assist with disaster relief efforts following multiple natural disasters. Fair Trade coffee, tea and chocolates have been offered to the congregation following worship services.

### Local Mission

The following local projects were again supported in 2010:

Take and Eat Food Pantry

Take and Wear Clothes Closet

Nature Trail tutoring

Chatham County Together

Take and Read Book Club

Chatham Habitat for Humanity

Family Violence and Rape Crisis Services

Additional projects included the creation of 120 hygiene kits for victims of earthquakes in Haiti and Chile, Presbyterian Disaster Assistance for Haiti earthquake assistance, and the Take and Read Book Club expanded distribution of books to several social service agencies in Chatham County and supplied many books for the “Day of the Book” celebration in April.

As a result of the Seekers' class in conjunction with the Outreach Committee, a Call to Covenant was presented to the congregation related to eco-stewardship.

The Peacemaking and Social Justice committee produced Peace Notes related to immigration and arranged for a trip to the Civil Rights Museum in Greensboro.

The committee updated the Six-Year Vision Plan which is now organized by yearly themes which will guide our focus. Also, a brochure and web page (found on the CITP website) were developed to describe our congregation's involvement in the local and global communities.

Lastly, a community-wide alternative gift and fair trade market was co-sponsored with Evergreen United Methodist Church to extend our mission.

Committee Members: Michelle Morehouse, chair; Dianne Birch, Sally Wehmueler, Secretary, Amanda Briggs, Janet Dopler, Phyllis Greene, Mary Pringle, Catherine Ragland, Peggy Wilkerson

## WORSHIP QUADRANT

**Vicky Raymond, Quad Leader      Spokes: Spoken Word, Liturgical Arts, Lay Leadership, Inclusiveness**

Inclusion:	Julia Trimmer
Chancel Art/Communion Table:	Tina Stark
Music:	Woody Shearin and Ford Heath
Spoken Word:	Madge Webster
Sunday Set-up:	Elaine Hudak

The five committees in the Worship quadrant continue their efforts to support a meaningful, inviting, and inclusive worship experience for the members and visitors of the church. Among the highlights:

Sunday setup teams have been established with a five-month rotation. A policy has been established for the rotation of team leadership. A clear set of guidelines for transforming the school multipurpose room to a worship space has been communicated to all participants. Assistance at the curb has been established for members and guests. Members of Chapel in the Pines have participated in this necessary function to the best of their ability – folks lacking physical strength have contributed food and flowers, and have assisted with hymnal/bible distribution and pickup.

The communion elements and table are prepared by a small team each month for the distribution of the elements. The list of communion element preparation volunteers has grown slightly. We have a core group of members who are able to assist with Communion element preparation each month. The members set the Communion table during the set-up time. At the end of the worship service, the Communion elements are removed from the worship table and the chalices and Communion plates are washed in the kitchen and wrapped and placed in the storage containers. Linens for the Communion table are laundered as needed.

The paraments (colored drapes hanging behind the pulpit) are laundered and ironed as needed throughout the year. They are changed according to the annual Presbyterian worship calendar.

Candles for the worship table are ordered once per year and changed about once/month as needed. Seasonal bulletins are chosen through the Cokesbury website (Advent, Christmas, Lent, Palm Sunday and Easter).

Our Director of Music Ministry, Jeremy Nabors, returned from his educational leave with energy and creativity. We thank Marilyn Shugart for her thoughtful and inspiring leadership during this year. Following Aviva Enoch's departure, we were profoundly blessed to have Adam Lefever Hughes join us as worship and choir accompanist. His talents on the piano add immensely to our worship experience. The choir has grown to approximately 16-20 singers on average. The choir continues its active participation in the annual Music and Worship conference in Montreat.

The Spoken Word spoke now includes a number of trained lay readers; schedules are filled on a quarterly basis. The committee is seeking congregational participants (both youth and adult) to prepare simple, yet powerful drama elements to the scriptural part of the worship service.

The Inclusion committee continues its investigation of two organizations, Covenant Network and More Light Presbyterians, to discern whether they may offer guidance or inspiration for helping Chapel in the Pines progress on a deliberate path of inclusion of all believers. The committee also wishes to expand the definition of inclusion to address congregants with disabilities and social needs as we expand the opportunities for worship in our new space.

In 2008 the session decided to participate in a workshop offered by our Presbytery called, "Acts 16:5 Initiative". Starting in 2009 a small group of elders and lay leaders gathered to examine our church programs. Our Acts 16:5 Initiative focuses on continual improvement of these programs. This "Vision Committee" seeks to identify ways in which we attain our objective: "Grow Disciples".

We created a Chapel in the Pines Vision Statement:

"Chapel in the Pines glorifies God, spreads the Gospel and grows disciples of Jesus Christ:

- + Welcome all people with love and hospitality
- + Worship God together
- + Witness by living the Good News and by caring for needs of others"

During 2010 we developed Action Learning Teams with existing Session committees to examine aspects of our church life:

- o Worship Service
- o Fellowship and Hospitality Time
- o Youth programs